

Ellicott Mills Middle School PTA
BOE meeting
August 15, 2017 6:30 – 8:00 pm

1. Welcome and call to order
2. Establish Quorum – Recording Secretary
 - a) Attendants: Paula D'Alonzo, Dana Rose, Anita Kadagala, Christine Goladay, Kristy Schwatka, Deeanna Franklin-Campbell, Linda McLaughlin, Patricia King and Sue Zhang [held at Barnes & Nobles]
3. Minutes from previous meeting: N/A
4. Report of Officers

Treasurer's report:

- a) Sue Zhang agreed to take the treasurer training
- b) Year-end audit for the 2016-17 year was completed by two PTA members
 - i. Everything balanced
 - ii. Two minor issues were identified - invoiced approved via email & one signature per check
- c) Reviewed the first draft of the budget for the upcoming year; significant changes this year include
- d) Drama is no longer a part of PTA
 - iii. Try to increase direct donations & sponsorships as source of income
 - iv. Increase business donations & restaurant night income
 - v. Better inform teachers that there are funds available for after school activities with the teachers in charge examples include science fair, woodwind concert, Lego competition (STEM, music)
 - vi. Remove funds for the music department – not the responsibility of the PTA
 - vii. Outstanding budget items
 1. Suggested seed money for drama club
 2. Maryland registration fee for charitable organizations
 3. PTA was asked to donate money to a cricket organization that is based outside of EMMS – request rejected

President's report:

- a) She met with the principle & the new VP, Michele Doyle-Wetzelberger (Ms. "DW")
- b) Volunteers for bus driver luncheon for the first day are needed
- c) Currently the membership chair position is unfilled
- d) Contacting Square and PayPal to get swipers so PTA can accept credit cards for membership & other PTA events; need to be in place by Back-to-School Night

e) Discussed possible incentives for staff membership – drawing Wegmans or B&N

5. PTAC delegates' report: No report
6. Staff representative's report: No report
7. Committee reports:
8. Adjournment – 8:00