

**Ellicott Mills Middle School PTA**  
**BOE meeting**  
**September 27, 2016 6:30 – 8:00**

1. Welcome and call to order
2. Establish Quorum – Recording Secretary

Attendants: Carol Bianchini, Sharon Boone, Rosalind Brooks, Margaret Caporaletti, Deeana Franklin-Campbell, , Selena Choo, Darlene Cochrane, Heidi Feng, Christine Goladay, Todd Hochkeppel, Anita Kadagala, Carol Ketterman, Renee Petty, Sue Scott, Tammi Thomas, Jennifer Whang, Asma Waheed, Sue Zhang, Kristy Schwatka

3. Minutes from August 17, 2016: All approved as written
4. Report of Officers

A. Treasurer's report: Hardcopy attached  
Christine Goladay was voted to be the new treasurer.

B. President's report:

1. Gave great review of Towson's Capstone Project/student revisions of EMMS PTA web site; I met with the students and sent them examples of web sites that would work for the PTA. We decided to use WordPress platform. We provided several PTA website examples. Website will be live end of November or early December.
2. Meeting at the Miller Library is not feasible this fall; will try to schedule a meeting there in the spring [March perhaps]. We will meet at EMMS until the end of November.
3. Will schedule in the spring PTA meetings at a feeder elementary school and a feeder high school [which one will be determined after I contact the heads of PTAs at several schools and confer with the EMMS principal; Worthington elementary PTA president is onboard and invited EMMS over]
4. Will look into scheduling the Dec PTA/Holiday meeting at Mission BBQ. They have a side room, and we would only need to pay for the catering menu. It would be open to only PTA Board and Committee members; I'll send out the pertinent info to the Board for their feedback

5. PTAC delegates' report: Kim's report

6. Principal's report:

All grades for service learning on grassroots have kicked off.

Outdoor trip to North Bay will be tomorrow.

MAP dates are set in October. School will have alternative schedule on those

days.

GALLOP engagement survey. Both staff and students will participate in October.  
BYOD Policy: Student are not allowed to take cell phone out and texting in the hall way. Cafeteria and school bus is fine. There should be no personal pictures/videos taken. Students do not need to have a cell phone at school.

Looking for 6<sup>th</sup> grade and 7<sup>th</sup> grade representative for SIT liaison. It might be boring and disengaging if the representative does not have background information or experience in k-12 education.

7. Staff representative's report: We have a new white board in September. We will post information about the PTA recruitment. Need some fliers to recruit teachers and staffs. We recommend the PTA to have a teacher support fund in the PTA budget if the budget allows.
8. Committee reports:
  - A. Community engagement:
    1. Membership: 180 members now. Goal is 425. We still have a long way to go. For donation: currently \$2600, goal is \$6000
    2. School directory:
    3. Technology/website:
    4. Volunteer coordination:
  - B. Family involvement:
    5. Community outreach:
    6. School improvement team (SIT):
    7. Social events: Anita is voted to the social event chairperson and will lead the Fun night for fall and spring.
  - C. Special events and programs
    1. Drama club (Todd): The website information is updated. The first 2 months is for teaching the show, the last 2 months is for running the show. We plan to do a kick-off fund-raising night for the drama club at Barnes & Noble on December 13th. The restaurant week starts on that Monday, the kick-off night is on Tuesday. We need to provide a theme. We may have several students performing there. The pianist may bring a keyboard. We are also coordinating with the music teachers. Drama club has put together a budget. We are considering paying a small stipend to some volunteers working for the show. There will be live music. We need a piano on stage. We may have several flute, violin, clarinet, percussionists. 79 for cast, 33 for crew. Lots of kids on waiting list. There are scholarships available.
    2. Hospitality:
    3. Reflections:
  - D. Ways and means:
    1. Fundraising: We are planning multiple fundraising events. We are thinking of silent auction, also culture and art related events. Readathon for 2017, Black Eyed Susan, spring carnival? . We will form a culture and

art committee to support the events. We may contact the Miller Library for ideas and resources. Fall Fun night is November 11<sup>th</sup>.

2. Business partners:

3. Spirit wear:

9. New business:

We need two or three people to serve on the Bylaws committee.

Guest speaker on how to communicate with the teens. We will have it during the fall general member meeting 7 to 8:30pm on October 19th.

10. Adjournment